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AICTE-CII: GOLD Category Institute

NAAC 'A' Grade Institute (CGPA: 3.21)

NIRF-2022 Rank Band - 201-250



KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE

Opp : Yerragattu Gutta, Hasanparthy (Mandal), WARANGAL - 506 015, Telangana, INDIA.

కాకతీయ ప్రాధుగికీ ంవ విజ్ఞాన సఱస్థాన, బరఱగల - 506 015 తెలఱగానా, ఖారత

కాకతీయ సఱంకేతక విజ్ఞాన కఱస్థ విద్యఱలయం, వరఱంగ - 506 015 తెలఱగానా, ంరకదేశఱం

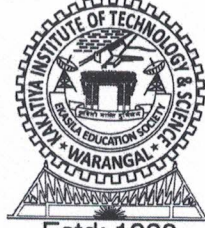
(An Autonomous Institute under Kakatiya University, Warangal)

(Approved by AICTE, New Delhi; Recognised by UGC under 2(f) & 12(B); Sponsored by EKASILA EDUCATION SOCIETY)

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Estd: 1980
KITSW

MINUTES OF

**MEETING OF THE
ADMINISTRATIVE COMMITTEE
[AC-2024(01)]**

DATE : 29.03.2024 (Friday) AT 11.00 A.M.

**VENUE : BOARD ROOM, ADMINISTRATIVE BLOCK,
KITS, WARANGAL**



KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE

Opp : Yerragattu Gutta, Hasanparthy (Mandal), WARANGAL - 508 015, Telangana, INDIA.

కాకతీయ ప్రేక్షాగికి యం విజ్ఞాన సంస్థాన, వరంగల్ - ౫౦౬ ౦౧౫ తెలంగాణ, భారత
కాకతీయ సాంకేతిక విజ్ఞాన కర్తృ విద్యాలయం, డబ్బల్ - నం. ౦౧౫ వూర్, ప్రదేశం

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ADMINISTRATIVE COMMITTEE MEETING [AC- 2024 (01)] HELD AT 11.00 AM ON 29.03.2024 (Friday) AT INSTITUTE CAMPUS

MEMBERS PRESENT:

1. Capt.V.Lakshmikantha Rao garu : Chairman
Ex-MP(RS)
Secretary & Correspondent
2. Sri P. Narayana Reddy garu : Member
Educationalist & Industrialist
Treasurer
3. Sri V.Kishen Rao garu : Member
Educationalist & Industrialist
4. Sri P. Rameshwar Reddy garu : Member
Educationalist & Industrialist
5. Sri V.Satish Kumar garu : Member
Ex-M.L.A.
6. Dr.V.Pavan Kumar garu : Member
Medical Practitioner
7. Sri A. Satyanarayana Raju garu : Member
Educationalist & Industrialist
8. Prof. K.Ashoka Reddy garu : Member
Principal

V. Lakshmi

P. Narayana

V. Kishen Rao

Dr. V. Pavan

A. Satyanarayana

Prof. K. Ashoka



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కాకతీయ ప్రేక్షానికీ యం విజ్ఞాన సంస్థాన, వరంగల - 506 015 తెలంగాణ, భారత

కాకతీయ సాంకేతిక విజ్ఞాన కార్య విద్యాలయం, వరంగల - 506 015 తెలంగాణ, భారతదేశం

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MINUTES OF THE MEETING OF THE ADMINISTRATIVE COMMITTEE [AC-2024 (01)] HELD ON 29.03.2024 (FRIDAY) AT 11.00 AM

VENUE: BOARD ROOM, ADMINISTRATIVE BLOCK,
KITS, WARANGAL

MEMBERS PRESENT:

1. Capt.V.Lakshmikantha Rao garu : Chairman
Ex-MP(RS)
Secretary & Correspondent
2. Sri P. Narayana Reddy garu : Member
Educationalist & Industrialist
Treasurer
3. Sri V.Kishen Rao garu : Member
Educationalist & Industrialist
4. Sri P. Rameshwar Reddy garu : Member
Educationalist & Industrialist
5. Sri V.Satish Kumar garu : Member
Ex- M.L.A.
6. Dr. V.Pavan Kumar garu : Member
Medical Practitioner
7. Sri A. Satyanarayana Raju garu : Member
Educationalist & Industrialist
8. Prof. K.Ashoka Reddy garu : Member
Principal

The Hon'ble Chairman has extended a warm welcome to members of the Administrative Committee. Later, with the permission of Hon'ble Chairman, the regular agenda has been taken up by the Principal for discussion and decisions.

The following are the resolutions of the Administrative Committee [(AC-2024 (01)) meeting.

<u>AGENDA Item No.</u>	<u>Subject</u>
AC-2024 (01)-01	To confirm the minutes of the Administrative Committee [AC-2023 (04)] meeting held on 19.12.2023
RESOLUTION:	<i>Resolved to confirm the minutes of the Administrative Committee [AC-2023 (04)] meeting held on 19.12.2023</i>
AC-2024 (01)-02	To consider the Action Taken Report on the minutes of Administrative Committee [AC-2023 (04)] meeting held on 19.12.2023
RESOLUTION:	<i>Noted the action taken on the minutes of the Administrative Committee [AC-2023 (04)] meeting held on 19.12.2023</i>
AC-2024 (01)-03	To note the regularization of Services of Three (03) Junior Assistants and One (01) Subordinate staff (Attender) w.e.f: 01.07.2023
RESOLUTION:	<i>Noted the regularization of Services of Three (03) Junior Assistants and One (01) Subordinate staff (Attender) w.e.f: 01.07.2023</i>
AC-2024 (01)-04	To note the release of advertisement for the recruitment of faculty in the Departments of CSE, CSE (N) and IT Departments
RESOLUTION:	<i>Noted the release of advertisement for the recruitment of faculty in the Departments of CSE, CSE (N) and IT Departments. Suggested to conduct interviews at the earliest. The Principal explained the mode of interviews to be conducted. Interviews will be conducted by an expert committee appointed by the Institute. Later, it will be ratified by University by due procedure.(Viz: notification, face the interview before duly constituted selection committee by University and then ratification)</i>
AC-2024 (01)-05	To note on the conduct of Sumshodhini'23 (Quest of Innovation) 2 nd & 3 rd February, 2024.
RESOLUTION:	<i>Noted on the conduct of Sumshodhini'23 (Quest of Innovation) 2nd & 3rd February, 2024.</i>
AC-2024 (01)-06	To note the extension of NBA accreditation for ECE and CSE courses for three (03) years until 30.06.2027.
RESOLUTION:	<i>Noted the extension of NBA accreditation for ECE and CSE courses for three (03) years until 30.06.2027.</i>
AC-2024 (01)-07	To apprise on Academic & Administrative Audit conducted by the IQAC on 17 th & 19 th February, 2024.
RESOLUTION:	<i>Noted the conduct of Academic & Administrative Audit by the IQAC on 17th & 19th February, 2024. Approved to introduce scholarships for research scholars. Discussion on suggestions given by the External Expert Prof. A.Venugopal, during Academic & Administrative Audit. The Committee advised the Principal to submit a detailed report/ proposal as advised, with financial commitment on part of the Institute.</i>

AC-2024 (01)-08	To apprise on conduct of the 7 th Internal Quality Assurance Cell (IQAC) meeting held on 27.02.2024
RESOLUTION:	<i>Noted on the conduct of the 7th Internal Quality Assurance Cell (IQAC) meeting held on 27.02.2024. The committee advised the Principal to provide plan of action on each item on the recommendations/suggestions within one month.</i>
AC-2024 (01)-09	To apprise the report on the visit of NAAC accreditation committee on 18 th & 19 th March, 2024 for an extension of NAAC accreditation (Cycle-2) to the Institute
RESOLUTION:	<i>Noted the report on the visit of NAAC accreditation committee on 18th & 19th March, 2024 for an extension of NAAC accreditation (Cycle-2) to the Institute. The committee advised the Principal to provide plan of action on each item on the opportunities, concerns, weaknesses, and recommendations within one month. If any financial commitment is there, that should be projected in the budget.</i>
AC-2024 (01)-10	To approve the budget for the Financial Year 2024-25 and recommend it to the Governing body for its final approval.
RESOLUTION:	<i>Resolved to approve the budget for the Financial Year 2024-25 and recommended it to the Governing body for its final approval with revised budget by including all the components, salaries for new recruitments, enhancement of gratuity amount, financial commitment in implementing the suggestions made by External Member, Prof. A.Venugopal during the Academic & Administrative Audit, suggestions made by members in the IQAC meeting and recommendations of the NAAC Committee members.</i>
AC-2024 (01)-11	Any other item with the permission of chair
RESOLUTION:	--Nil--

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